



Fee Exemption/Variation Approval

Hutt City Kindergartens is committed to supporting the enrolment of all children at Kindergarten. From time to time a Fee Exemption or Variation is necessary to maintain the enrolment of the child at Kindergarten. Please complete the following and forward to the General Manager for approval.

Kindergarten		Child's Name	
Enrolment Days/Hours			
What 20 ECE hours have been attested?			
What is the expected payment per week?			
Is a WINZ subsidy available?			
Please describe the special circumstances that relate to this application. Is the family making any alternative contribution? Reduced fees? Have EC12/EC13 forms been completed where appropriate.			
Family/Caregiver Confirmation			
Name			
<ul style="list-style-type: none"> I confirm the information provided above. I am requesting an exemption/variation from the payment of these fees I will contact the Head Teacher if this situation changes 			
Signature		Date	
Head Teacher Confirmation			
<ul style="list-style-type: none"> I have discussed our Fee Policy with the family On the basis of the information provided, I recommend a Fee Exemption This exemption will be reviewed by at least six monthly 			
Signature		Date	
First Review	Date:	Comment: Head Teacher Signature	
Second Review	Date:	Comment: Head Teacher Signature	
Third Review	Date:	Comment: Head Teacher Signature	
Fourth Review	Date:	Comment: Head Teacher Signature	
Approved by General Manager			
Signature		Date	

A copy of this approved application must be kept with the Enrolment Form. Thank You.