



Information required for Grant Applications completed on behalf of kindergartens by the Association Office.

Kindergarten Name: _____

Date: _____

Funding required for: _____

1. Any preference of the Trust you would like to apply to.
2. Amount required.
3. State the amount of kindergarten funds you wish to put towards this project/purchase.
4. What fundraising have you done towards your project/purchase.

5. What is the minimum amount you require to enable your project/purchase to proceed.
6. A short statement stating what the funds will be used for and the reasons for this project/purchase.

You will also need to:

A: Obtain quotes as appropriate (usually at least two) unless otherwise advised by the Association Office

B: Ensure that the plan to apply for a grant is discussed and approved at a committee meeting, is included in the minutes. Here is an example of the wording required.

*At its meeting held on _____ held at _____,
the Committee agreed to make an application to the _____ for
grant funding of \$ _____ for the purpose of*

(If you don't have a committee then please let us know and we can assist with this area of the application.)